

1. Duties and Responsibilities:

The incumbent of this position assists higher grade technical or professional employees. The incumbent conducts various procedures and employs the techniques used in the work performed by his supervisor.

The incumbent performs a variety of repetitive tasks, using independent judgment to determine which problems can be handled and which should be referred to a higher level professional employee.

Such duties may include but are not limited to the following:

1. Boarding of arriving aircraft to inspect for and to remove or have removed prohibited or restricted items such as plants, fruits or other plant products, plant pests and meat, milk or other animal products which are regulated under applicable Quarantine laws.
2. Initial screening of air passengers' baggage at preclearance counters for plant and animal products as described in 1 above and the removal of same when found.
3. Initial screening of air passengers' baggage as referred by Customs when plant or animal products as described in 1 above are found.
4. Properly safeguarding and transporting intercepted contraband materials to a designated inspection point for further pest detection by the professional staff.
5. Removal of garbage or contraband refuse from aircraft or inspection locations for transport to proper disposal facilities.

II. Supervision Received:

Incumbent's work is performed under the general supervision of a professional inspector. Routine assignments are made in terms of the objectives to be achieved and without explicit instructions on a task-by-task basis. Recurring routine technical problems are resolved on the basis of previous experience without reference to the supervisor. However, qualified responsible technical assistance is constantly available. Unique problems of a biological or technical nature are referred to a professional inspector for solution or decision.

(This standard Job description cites the primary and typical but not all-inclusive duties of the position.)